



Minutes of Council held virtually using Teams on Tuesday 7th June 2022 at 10.30am.

	ACTION BY
Attendance: Present – Kathryn Ladley President, John Fergie, Brian Minnis, Alan Forsyth	
1. Apologies for Absence Jonathan Bemrose (see Item 4.4), William Gwynne, Richard Bell, Alan Sansom, Ian Anderson	
2. Meeting held on 18 January 2022 The Minutes were accepted as a true record.	
3. Matters arising from the Meeting Kathryn Ladley has a new contact at Leeds Beckett University regarding an SCQS Prize for Measurement. Kathryn Ladley confirmed that she now held the President's Chain of Office. Kathryn Ladley has contacted Amy Sansom regarding the SCQS website and the relevant information has been updated. Richard Bell has contacted Glasgow Caledonian University and an SCQS Prize has now been awarded. Alan Forsyth to contact Napier University regarding the SCQS Prize for Measurement. It was agreed that all future Minutes from SCQS Council and Scottish Region Meetings would be posted on the SCQS website.	Kathryn Ladley Alan Forsyth Alan Forsyth
4. Reports	
4.1 The President Kathryn Ladley advised that she was speaking at a QSi event '101 Great Women' at Wolverhampton University.	
4.2 The Honorary Secretary No report submitted by Alan Sansom.	

4.3 The Honorary Treasurer The Honorary Treasurers Report, which had been previously circulated, was discussed in detail (Report available on request). The Report was noted.	
4.4 The Chief Executive The Chief Executive's Report, which had been previously circulated to all Council Members, was discussed in detail (Report Attached). The Report was noted. Alan Forsyth advised that Jonathan Bemrose had contacted him to indicate that he was retiring from SCQS. Council expressed thanks to Jonathan for his contribution to the Society over the years and wished him best wishes for his 'second' retirement.	
4.5 Chairmen/Secretaries/Representatives of: -	
4.5.1 NSR Board Sales for figures 2022 are slightly ahead on the figures for 2021. Virtual NSRM/SCQS Board Meeting to be arranged with David Fairbrother.	Alan Forsyth
4.5.2 Regional Secretaries The last Scottish Region Meeting No.79 took place virtually on 11 February 2022. In line with a previous decision that Meetings should have a particular focus, the topic for discussion was Net Carbon Zero with a presentation by Ryder Architecture on ' EnerPHit and Sustainability of Existing Buildings '. The next Scottish Region Meeting No 80 is on 10 June 2022.	
5. Website Kathryn Ladley to contact Amy Sansom.	Kathryn Ladley
6. SCQS Comms and Links Contact with other relevant Organisations like SPACES was discussed, but finding suitable contacts was seen as a challenge.	Alan Forsyth

<p>7. Any Other Business</p> <p>John Fergie advised that the Society was required to pay a fee to the Information Commissioner in relation to Data Protection. This in turn raised the query as to what do we have to do as an organisation to keep data secure, John to check with his contacts in Leeds University on the requirements for SCQS.</p> <p>John Fergie to circulate information on the Constitution of SCQS.</p> <p>Alan Forsyth to circulate the Constitution of the Society as contained in SCQS Yearbook and Directory 2001.</p>	<p>John Fergie</p> <p>Alan Forsyth</p>
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Dates of Future Virtual Meetings -13 September, 6 December 2022. The Meetings will be held using Teams and start at 10.30am.

President _____

Date _____